

**Washington Elementary School PTA**  
**Meeting Agenda**  
**August 18, 2021 @9:30am**

**Call to Order: Nicole Ouderkirk- President**

**Pledge: Volunteer**

**Conducting: Nicole Ouderkirk**

**Welcome: In Attendance: Nicole Ouderkirk, Joseph Ouderkirk, Erin Fischer, Jenna Howard, Dayna Matavao, Megan Toolson, Jerica Feltner, KeriAnn McKeon**

**Introductions**

**PTA Business:**

- **Board members needed:**
  - **Secretary-** still in need of this
  - **Vice President of Communications** Dayna Matavao volunteered, will go up for vote
  - **Treasurer-** Jenna Howard volunteered, will go up for vote
- **Voting-** **not enough members in attendance. Nicole will send the vote out by email.**
  - **Board members**
  - **Bylaw amendments-** Bylaws are due for renewal. They were edited to require the bare minimum. The proposed bylaws will be attached in a link to members.
  - **Taking credit cards**
  - **Budget proposal-** attached in link
- **Committee/Chair Sign ups:**
  - **Reflections-** in need of someone to chair this. It is all digital now, and parents submit their own project online. Please contact Nicole for more information
  - **Book Fair-** Fall Book Fair will be the last week of October. Sharon will Chair this and has already been in communication with the school.
  - **Red Ribbon Week-** We have decided to change this Awareness week to White Ribbon Week, which is for internet and media safety. More information on this very soon. The date will be very flexible now.
  - **Parent/Family Events:** Need Chair. We are separating the book fair activities. Parents and Pastries will be on one morning during the Fall book fair. The BBQ dinner will be during the Spring book fair. The PTA will be sponsoring the BBQ dinner event this year. This may also take the place of the Fun Run.
  - **Fundraiser** (chocolate bars?)
  - **Teacher Appreciation- May:** Need chair
  - **Kindness Week-** Need chair
- **Talent Show:**
  - **Chair:** Advised to consult Nicole Cannon

**Upcoming Events:**

- **SEPs**
  - **Food for teachers:** Looking for a chair for this. Nicole to discuss needs with Mr. Mitchell

- **Picture Day: September 9th**
- **Walk/Bike to School**
  - Pick date in fall: We are hoping to check on October 6th for this event. The PTA will be in charge of advertising for it and most everything else will be handled by the Southwest Dept of Health
- **Red Ribbon week (last week of October):** Red Ribbon week has been changed to White Ribbon Week, and the date is now flexible. More information to come. All materials are available for an easy order, so not much work is needed as of right now.
  - Chair: Need chair
  - As little disruption as possible from the school schedule
  - Assembly??
- **Fall Book fair**
  - Chair: Sharon.
  - Last week of October.
  - There are a few other parents that may be willing to help. The office has more information on this.
- **Parents and Pastries**
  - Parent/Family Event Chair:
  - We are hoping to schedule the book fair for October 26th before school. Nicole will check with Mr. Mitchell. We will be purchasing donuts from a local vendor and milk will be supplied from the kitchen.

**Other Business:**

- The PTA is buying one school shirt for each faculty member this year. They are each getting a link through the shirt vendor to order them.
- Working on plans for a Heritage event for the BBQ dinner to celebrate/learn more about all the heritages and cultures in our school.
- Birthday gifts for teachers were discussed and will be added to the budget. This will be an additional \$350 under the School Involvement category
- Maturation needs to be discussed with Mr. Mitchell. This may be something we no longer handle. Erin will talk to the health/science teachers and get their thoughts, also
- Looking for chairs and volunteers for most things, use QR code below to sign up

**Questions or Concerns:**

**NEXT MEETING: PTA Meetings will now be the 2nd Friday of the month at 1pm. The next meeting will be September 10th at 1pm**

**Meeting Adjourned: 11:25am**

# COMMITTEE SIGN UP SHEET:

